

Approved Minutes

Regular City of Athol City Council Meeting
Held in the Council Room in City Hall

Tuesday, June 2, 2020
7:00pm Regular Council Meeting

Mayor Hill called the meeting to order at 7:00 P.M He asked visitors to please sign in.

This meeting was held via Zoom with the online link, with meeting ID and Password being posted on the agendas as well as a phone-in option. **(2 Public Participants via zoom)**

ROLL CALL: Present: Mayor Hill; Councilman McDaniel; Councilwoman Baldwin; Councilman Spencer; Councilwoman Denis; Clerk/Treasurer, Lori Yarbrough, and Public Works-Anthony Brandt.
GUEST: III-A Executive Director, Amy Manning- via zoom; Not Present: City Planner & Attorney

REPORTS:

Public Works Report- Anthony submitted written report, no additional discussion other than how the nighttime installation of the water isolation valve at the Crossing went. Anthony responded - all good.

ACTION ITEMS:

1) APPROVAL OF THE April 21st REGULAR MEETING MINUTES:
Motion by Baldwin, that we approve the last regular meeting on the 19th, minutes without amendments.
***DISCUSSION** All in favor-none opposed. **Motion passed. ACTION ITEM**

2) APPROVAL OF BILLS AS SUBMITTED: **Motion by Spencer, that we approve paying May/June bills as submitted without amendments.** ***DISCUSSION-**All in favor-none opposed.
Motion passed. ACTION ITEM

3) DISCUSSION/APPROVAL to amend the Athol Farmer's Market Annual 2020 Agreement to include use of the wood structure/food vendor stand in the same area the Farmer's Market is held for the current season as part of their agreement presented and authorize the Mayor's signature on the contract. **Motion by Denis, that we amend the 2020 Athol Farmer's Market contract or agreement to include the use of the wooden structure for food vending only during their market season and authorize the Mayor's signature on this agreement.** ***DISCUSSION** Roll Call Vote: Spencer-yes; McDaniel-yes; Baldwin-yes; Denis -yes. **Motion passed. ACTION ITEM**

4) DISCUSSION/APPROVAL to purchase a used riding Lawn Mower, not to exceed \$8000.00. **Anthony to discuss with the council.** **Motion by Spencer, to approve the request to purchase a used riding lawn mower from the City of Spirit Lake, not to exceed \$8000.00; and direct staff to investigate the Lowes mower in case it's cheaper.** ***DISCUSSION-**Councilwoman Baldwin brought up a similar mower at Lowes for half the cost; she forwarded the link to staff for them to do further research. If it was true

NOTE: The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 24 hours in advance of the meeting date and time.

then purchase the lower costing one, otherwise the council did make the motion to purchase from Spirit Lake. **Roll Call Vote: Spencer-yes; McDaniel-yes; Baldwin-yes; Denis-yes. Motion passed.**

ACTION ITEM

DISCUSSION:

5) **USDA Loan Update and Construction BID Process for Water Improvements Update**-Lori shared that the ad will be posted in the CDA Press on Wednesday 3rd, 10th and the 17th. On the 17th at 10:00am the Pre-Bid Construction meeting will occur, and the Bid Openings will be on Wednesday July 1, 2020 at 3:00pm.

6) **III-A Executive Director Annual Report** – Amy Manning, Executive Director, reviewed, via on-line zoom, the Idaho Independent Intergovernmental Authority (III-A)'s Annual Report. She recapped the membership information for the year, touched upon the number of contacts with potential agencies she had, she identified the Plan & Benefit changes or Updates that happened in the year. She also shared the Third-party administrator Issues that occurred and ended with a financial update of the current standing balances and budget change for the year.

7) **Code Amendments Workshop**- Mayor Hill and Lori discussed their overall thinking and offered a few dates and a plan to have the 1st budget workshop, then the Code amendment workshop; then go back to the budget workshop due to the legal obligation of dates and publications, in which the budget must be in compliance with. After a brief discussion it was agreed upon to have the first budget workshop in two weeks at 6pm just before the next regular scheduled council meeting on the 16th; and the code amendment workshop to be held at the end of the month on Tuesday June 30th at 6:00pm.

8) **Budget Workshop** (discussed in the above #7 topic)

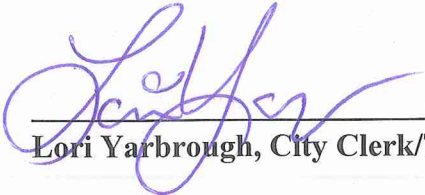
9) **Athol Daze Event (Do we, or Don't we?) Saturday August 8th, 2020**- The Mayor and the clerk shared the number of factors they have been considering regarding if we should or should not host this year's annual Athol Daze event. Much of the discussion was regarding the effect of the COVID-19 virus that has drastically changed how we do business over the past few months and how hard it is to guess/plan for the upcoming months. Much of the event planning generally begins in February and March and is dependent on local business support. Considering the mandatory closure for several local businesses staff does not want to go out and ask for additional support. In fact, it was mentioned by the clerk that if we do have the event, it would be nice to host an event in honor of a giving back to the local businesses of the community in some fashion. Numerous local small business vendors have been drastically affected with many spring fair-type events being cancelled. The city is seeing a favorable impression of the people who have been frequenting the Athol Farmer's market over its first few weeks of opening. Staff is seeing many local events, such as Bayview Days and the Sandpoint Music Festival being cancelled and yet Rathdrum Days and a somewhat modified version of the Spirit Lake Big Back-In and 4th of July festivities are not. Staff is looking to the council to get their opinion on whether they want to move forward with Athol's annual event (in a somewhat modified fashion) or cancel it all together this year. After a discussion it was agreed to move forward with the annual city event the best we can, and somewhat modified, unless a statewide order tells us not to. Staff will begin to gather vendors and organize the event.

PUBLIC COMMENTS: Sharon Fisher- Wanted to know if the Beautification was going to be rescheduled. The Mayor commented that we would not be having Beautification; but there was some additional discussion about putting in the next newsletter if anyone is interested in having a Fall Clean-Up and or City-Wide Yard sale in late September.

ANNOUNCEMENTS **City Council-** Councilman Spencer asked if the Radio group or any other groups who might have paid in advance for use of the building for meeting will get a credit. Lori responded that we did just address this issue with another group who pays in advance, and that yes those who paid in advance and did not get to meet will be credited with additional rental time. Everyone seemed to feel that was fair and appropriate. **Mayor-2** comments- feels the flag outside needs replacing and the big flag at the cemetery needs to get removed or a light be placed. / **Staff-Lori** asked how the council would feel about her putting her name into the running for a Board of Trustees position for the III-A. After a short discussion, council did not seem to have any problems with that.

ADJOURNMENT at 8:17pm

ATTEST:



Lori Yarbrough, City Clerk/Treasurer



Bill Hill, Mayor

Approved at Council on 6/16/2020